



Morning Bus Transportation to School Enrollment Form, Policy, & Release

Student 1 Full Name: _____ Grade: _____

Day(s) of Interest: M _____ T _____ W _____ Th _____ F _____

Student 2 Full Name: _____ Grade: _____

Day(s) of Interest: M _____ T _____ W _____ Th _____ F _____

Student 3 Full Name: _____ Grade: _____

Day(s) of Interest: M _____ T _____ W _____ Th _____ F _____

Morning Route

Pick-up times are posted on the website.

_____ Pick up from Holy Trinity Catholic Church (Peachtree City, GA) **DEPARTURE: 7:00 a.m.**

_____ Pick up from St. Matthew's Catholic Church (Tyrone, GA) **DEPARTURE: 7:20 a.m.**

_____ Pick up from St. Philip Benizi Catholic Church (Jonesboro, GA) **DEPARTURE: 7:00 a.m.**

_____ Pick up from Our Lady of Vietnam (Riverdale, GA) **DEPARTURE: 7:15 a.m.**

_____ Pick up from St. Peter Claver Catholic School (Decatur, GA) **DEPARTURE: 6:30 a.m.**

_____ Pick up from Atlanta Tradeport on Tradeport Blvd. (Hapeville, GA) **DEPARTURE: 6:55 a.m.**

Fees

Morning bus transportation is a flat rate of \$5/one-way trip per student charged to the family's FACTS account in monthly payments.

There are no walk-ons.

Enrollment

1. **Bus Transportation to School Enrollment Form.** Parents must complete and submit this form to the front office. No student is permitted to ride the bus without this form on file.
2. **Student Emergency Care Form.** Parents must have a current form on file with the school that includes at least two emergency contacts and parent contact information.

Behavior for Bus Transportation

On the bus, all students must observe the school-wide behavioral expectations as outlined in this policy and in the St. Mary's Academy Parent & Student Handbook.

Students must also:

- Treat the driver and fellow passengers with kindness and respect.
- Listen to and follow the instructions of school personnel while riding the bus.
- Wait their turn while getting on/off the bus.
- Board the bus calmly and stay seated while the bus is in motion.
- Limit talking to and disturbing/distracting the bus driver.
- Drink only water while on the bus. (No eating on the bus).
- Clean up any trash or litter.
- Only listen to music or videos with earphones.
- Store backpacks, musical instruments, equipment, etc. in racks, under seats, or in storage bins. Items may not be placed in the aisles.

Students may be suspended from riding the bus for any or no reason, including without limitation the following reasons:

- Engaging in inappropriate language or behavior of any kind.
- Refusing to obey instructions of school personnel or the bus driver while riding on a school bus.
- Failing to observe established safety rules and behavior expectations.
- Distracting the driver's attention while the bus is in motion.
- Hindering the departure of the bus in any way once the bus is in motion departing its location.
- Any other serious safety infraction. ***This list is not exhaustive.

Expectations for Parents/Guardians Dropping Off Students for Morning Transportation

- Only morning transportation to school is offered, and students must be picked up at St. Mary's Academy at the end of the school day.
- Arrive at the bus stop in time to let students safely board the bus so as not to impede the timely departure of the bus.
- The bus driver will wait approximately five (5) minutes before continuing the bus route.
- The online posted time for the bus stop is the departure time from each stop. Students should arrive at the bus stop at least five to ten minutes before the posted time to allow time for boarding.
- When the bus arrives at the stop, parents should allow sufficient time for the bus to stop before approaching the bus for loading/unloading.
- Parents should not drive or park their cars adjacent to the bus door or other areas deemed to be too close to the bus. Safe pedestrian traffic must be allowed.
- For the safety of students and drivers, movement of the bus may not be hindered in any way.
- Parents are required to be alert, watchful of other traffic movements in the area, and exercise caution when dropping off students. Once the bus departs the stop and is out of the parking lot, the driver will NOT stop for late arrivals.
- By agreement with the owner/property management of bus-stop locations, no parent/guardian/student vehicles may be left at bus-stop locations during the day. Any vehicles left at bus-stop locations may be towed, disabled, or impounded without further notice.

- The conduct of parents, guardians, and students reflects upon and affects the reputation of St. Mary's Academy. As such, parents, guardians, children, and guests must be respectful of bus passengers and anyone involved with or around bus operations. Safety and courtesy must be always used.

Acknowledgment, Consent, Release, and Authorizations

1. I acknowledge that the bus ride is an extension of the school day. School regulations and expectations on the bus are the same as when my student is on school premises.
2. I acknowledge that the school takes custody of my child at the point at which the student gets on the bus. I consent to St. Mary's Academy taking custody of my child and I, on behalf of myself, my family, and my child, assume the risks of my child riding the bus.
3. I represent, warrant, and certify that I have and will maintain insurance reasonably sufficient to cover my child against injury, disability, and loss of life caused to my child or caused by my child in connection with riding the St. Mary's Academy bus; I agree that all expenses relating to or arising out of any such injuries or loss of life will be my financial responsibility.
4. I, on behalf of myself, my family, and my child, (1) agree to release, hold harmless and indemnify St. Mary's Academy and its directors, officers, employees, agents, or volunteers (each a "Releasee") with respect to all claims, liabilities, damages, and expenses, including reasonable attorney's fees, related to or arising from my child's riding the bus, including without limitation claims concerning personal injury and ordinary negligence, and (2) covenant not to sue any Releasee for any such claim.
5. I authorize St. Mary's Academy to charge my FACTS account for the Bus Transportation fees. I will reimburse St. Mary's Academy for any expenses, especially towing expenses, arising from or related to a violation of this policy, and I authorize my FACTS account to be charged any such amounts.
6. I understand that my child may be denied the opportunity to ride the bus for any or no reason, without notice, and I acknowledge that such opportunity may be forfeited if there are five consecutive absences from the bus without any notification.

Notification: Mr. Jorge Londono at jlondono@smaschool.org

7. I understand that the school may change this policy at any time. I do not and will not expect bus services to be available for any period of time. I will be notified of any consequential changes.

I acknowledge and agree to comply with the policies, procedures, terms, and obligations set forth in this document. I acknowledge that the terms and obligations of this document are in addition to, without absolving, any other terms and obligations owed to St. Mary's Academy. I represent and warrant that I have authority to sign this document on behalf of myself, my family, and the students identified in this document.

Parent/Guardian Signature

Date